

Monday 31 July 2023

## YEARS 8 – 11 COURSE COUNSELLING, YEAR 7 LEARNING CONFERENCES AND R – 6 PARENT TEACHER INTERVIEWS

Dear Parent / Caregivers,

Over the next few weeks of this term, your child will make their subject selections for 2024. This is an exciting time, but it can also be daunting. Here's how it works:

### SUBJECT AND COURSE INFORMATION:

Our **Curriculum Handbook** and **VET - Vocational Education and Training** course information are available on the College website under **Learning**, and we encourage families to read these documents together.

**On Friday 4 August**, Mentor Group teachers will guide students through the course counselling process to ensure that they know how to use the Handbook and VET course information to make informed choices. In addition, subject teachers will provide specific information about subject(s) and will explain any assumed knowledge that is required for entry into those subjects in Year 11 and 12.

### WEB PREFERENCES:

**On Friday 18 August 2023**, during Mentor Group, students will enter their subject selections online using the Web Preferences system. Each student will print out their receipt and staple the receipt to their Subject Selection form. Mentor Group teachers will check the receipt for accuracy of data entry.

Login details and a full set of instructions for using the Web Preferences system will be emailed to students before **Friday 18 August 2023**.

### MEETING OPPORTUNITIES FOR PARENTS: 1:30 TO 7:30PM ON THURSDAY 31 AUGUST 2023:

- **Course Counselling Meetings** will be held for students currently in Years 8, 9,10 and 11.
- **Learning Conferences** will be held for Year 7 students.
- **Parent Teacher Interviews** will be held for Year R-6 students in K-building.

On Thursday 31 August, **all normal Year R-12 lessons will be cancelled from 12:45pm** to facilitate the Course Counselling meetings, Learning Conferences and Parent Teacher Interviews. The College will supervise any students until 3:10pm if they are unable to go home early.

Students are required to wear school uniform and Years 8-11 students must bring their completed Subject Selection Sheet and printed receipt from their online Web Preferences subject selections. If students would like to study a VET subject, the Expression of Interest Form is due by **5 September**; parents of students who return this form will be contacted by our Pathways Leader, Rachael Savage, between **18 September and 29 September 2023**.

Year 8 -11 students and their parent/caregiver will meet their Mentor Group teacher for 15 minutes to explain their thinking about their curriculum pathway selections and relevant subjects. The Mentor Group teacher will confirm that suitable subjects have been selected and that the curriculum pattern, as described in the Curriculum Handbook, has been met.

Year 7 students and their parent/caregiver will meet their Mentor Group teacher for 15 minutes to present their pathway story in a Learning Conference.

### BOOKING YOUR MEETING:

Please log-on to the following website <https://www.schoolinterviews.com.au> with the Event Code: **89938** to schedule a 15-minute meeting at a time that suits you best. The website will remain open until **9am on Wednesday 30 August 2023**. It is essential that at least one parent/caregiver is present at the Course Counselling meeting as we cannot complete the process without your involvement. If you are unable to come on this date, please contact your student's Mentor Group teacher to arrange an alternative time.

If you have any questions about this process or subjects offering for 2024, please don't hesitate to contact your child's Year Level Leader or Learning Area Leaders by email (details available on our website): [Staff Contacts - Charles Campbell College R-12](#)

Kind regards,

**Sherif Soliman**  
ASSISTANT PRINCIPAL

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