

DAYMAP PARENT

Access the school website using the following URL : (<http://www.ccc.sa.edu.au>)

The notes below will help you to reset your password if you have forgotten it. It is important that you check your personal details within **DAYMAP PARENT** to ensure you receive all the relevant information.



**CHARLES
CAMPBELL
COLLEGE**


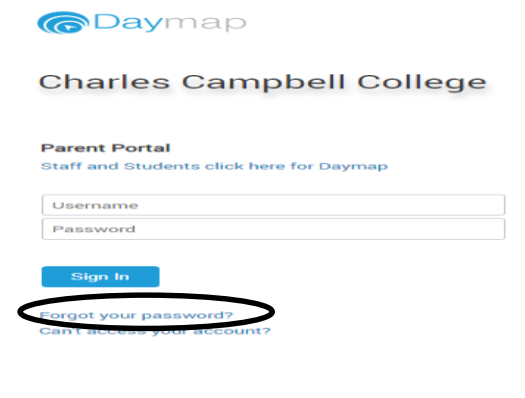

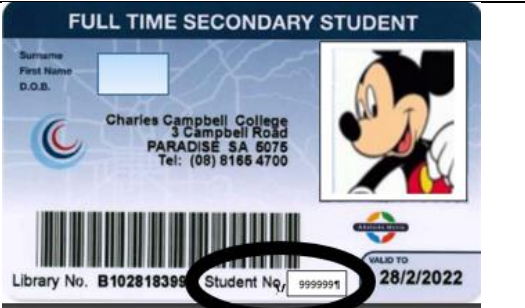
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Paradise 5075
South Australia

T 8165 4700

dl.1028.info@schools.sa.edu.au
www.ccc.sa.edu.au

T/A South Australian
Government Schools

CRICOS Provider
Number: 00018A

<p>STEP 1</p> <ol style="list-style-type: none"> 1) Access the school website using the following URL http://www.ccc.sa.edu.au 2) Scroll to the bottom of the webpage and click on DAYMAP PARENT tab. 	
<p>STEP 2</p> <ol style="list-style-type: none"> 3) The DayMap log in screen will appear. To access your account please click Forgot your password. 4) After you click forgot your password? An additional screen will pop up asking for your email address and student code. 	
<p>Step 3</p> <ol style="list-style-type: none"> 5) Enter your email address <p><i>NOTE: This account is linked to your personal email address so it is important that our college information is current - otherwise the portal access will not work.</i></p> <p><i>Please contact Jessica Faulkner (Data Manager) to update your email address: Jessica.Faulkner552@schools.sa.edu.au</i></p>	
<p>Step 4</p> <ol style="list-style-type: none"> 6) Enter your student's "Student ID" Number which is located on their ID card in the Student Number section. 7) Click Reset Password 	



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<p>Step 5</p> <p>8) You will now receive an email with a link to reset your password.</p> <p><i>Please check your junk mail if you haven't received the email.</i></p> <p>9) Click on the link in the email to reset your password.</p> <p><i>Please note that your username is also in this email for future reference.</i></p>	
<p>10) Once you click the link the following screen will appear.</p> <p>11) Create a password you wish to use, please record these details for safe keeping.</p> <p><i>Your password needs to be a minimum of 8 characters, upper and lower case as well as a number and a symbol.</i></p>	
<p>12) Once you set the password, you will be re-directed back to the initial log in page. Here you will enter your username which was also listed in the email you received to reset your password.</p>	
<p>Once you have entered your username and password you will now be in the parent portal.</p> <p>13) Click on My Account and you will be able to view your contact details.</p> <p><i>Please note: if you are the second contact person in our school records, your address will be blank.</i></p> <p>14) For the first contact person only: if your address or mobile phone number are incorrect, please email dl.1028.info@schools.sa.edu.au with the correct details.</p> <p>15) If you would like to update or add emergency contacts, medical information, custody orders or other details please email dl.1028.info@schools.sa.edu.au</p>	



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